



Briercliffe with Extwistle Parish Council

Wednesday, 16th May 2018

Present: Councillor Simon Deck (in the Chair), Councillors Adam Dack, Ben Eastwood, Roger Frost, Russell Hawkes, Nick Higham, Duncan Maclver, John Stewart and Pam Vincent,

Others: Steve Watson (Clerk) plus 3 residents.

Councillor Dack opened the Annual Parish Meeting and welcomed everyone.

Agenda

Actions
by Clerk

Cllr
Support

Parish Council Agenda

18/19/001 Apologies for absence

All Councillors were present

18/19/002 Declarations of Interest / Code of Conduct

Email
Forms

There were no Declarations of Interest.

18/19/003 Formally adjourn the meeting to allow for public participation

RESOLVED: That the meeting is adjourned to allow for Public Participation.

The Chair reported that the Council will formally present all retiring Councillors with a gift at the June meeting. Councillors Bailey, Kelly, Lishman and Royle were thanked for the huge body of work and the dedication they have shown, over numerous years, for the benefit of the Parish and Parishioners. It is hoped that Councillor Anne Kelly and Maggie Lishman, along with new Councillor Gordon Lishman, will continue to attend in their role as Borough Councillors. Councillor Frost was thanked for the years of work he had done as Borough Councillor for Briercliffe however the Council was pleased he was remaining as a Parish Councillor.

All applicants to the vacant Councillor positions were thanked for their interest in the Council and all new Councillors were welcomed and thanked for agreeing to become Councillors.

(a) Calico Proposals Royal Court

Calico provided a written report that was read out at the meeting. Andrew is to be asked to provide a contact number to report issues.

(c) Public Questions

There were no Public questions submitted in advance.

(d) Public Questions at the Chair's discretion

A resident reported that the Council had attended with regards to the rats but not resolved the issue. The Borough Council Environmental Health are to be notified and United Utilities are to be asked to fill in the hole. Report
Rats

There were no further questions from Parishioners.

(e) Police Report

The Police Report was given earlier

(e) County Council Report

The County Council Report was given earlier.

(f) Borough Council Report

There was no Borough Council Report.

(g) Gala Update

There was no Gala update, however it was noted that a lot of information has been provided on Social media.

18/19/004 Formally reconvene the Parish Council Meeting

RESOLVED: That the meeting is formally reconvened for Parish Council Business

18/19/005 Minutes of the last Parish Council meeting

The minutes of the last meeting held on 17th April 2018 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 17th April 2018 are approved as a correct record.

18/19/006 Minutes of the Extra Ordinary Parish Council meeting

The minutes of the Extra Ordinary Parish Council meeting held on 9th May 2018 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Extra Ordinary Briercliffe with Extwistle Parish Council meeting on the 9th May 2018 are approved as a correct record.

18/19/007 Matters outstanding from the minutes

The rats were dealt with earlier and the lease is to be chased. Lease SD

18/19/008 Clerk's Report including Administration – for information only

The Clerk's report and correspondence was noted.

18/19/009 Updates and Reports (for information only)

Members of the Council

Councillor Higham is still working on the new data protection rules. A campervan has been abandoned on Granville Street for 15 months.

Community Centre Update

The Community Centre made a profit last year and is offering a wider variety of activities. Some minor works are to be carried out this year. Anne Kelly is dealing with the issue of key locations.

Website

Website statistics were noted, with 133 unique visitors and 421 page views.

Newsletter

Articles for the next newsletter are being compiled and Councillors details are to be included.

Heritage Items

The Heritage Board is nearly ready and a date for unveiling needs to be agreed. It was suggested that a map of footpaths should also be provided on Duke Street. Price RF

18/19/010 Finance

1.	Accounts to be approved for payment. Additional bills included.		
1.1	Clerk Salary	£404.21	SO PAID
1.2	Scribe	£308.40	001359 PAID
1.3	P3	£190.80	001360 PAID
1.4	Briercliffe Festival	£1,000.00	001361 PAID
1.5	Springwood Nursery	£99.00	001362 PAID
1.6	Holland House Nursey	£6,886.20	001363
1.7	Greenwoods Lengthsman Invoice	£460.00	001364
1.8	Water Plus £287.38		001365
1.9	Greenwoods Lengthsman Invoice Allotments	£460.00	001366
1.10	Greenwoods Lengthsman day 5	£115.00	Cash
1.11	Lanlee £393.06		001367
1.12	National Allotment Society	£66.00	001368
1.13	Howarth Timber	£35.93	001369

RESOLVED: The bills outlined above are paid.

2.	Income Received		
2.1	Bank Interest	£tbc	
2.2	Garages	£715.04	
2.3	Allotments	£293.36	
2.4	Hanging Baskets	£165.00	
2.5	Community Centre Lengthsman repayment	£120.00	
2.6	Smith Sutcliffe refund	£355.00	
	TOTAL		£1,648.40

3. Bank Balances to 31st April 2018

▪	Current a/c –	£	
▪	Deposit a/c –	£	
▪	Petty Cash -	£	
▪	Facebook Boost -	£	100.00
▪	Garages -	£	
	Total	£	

The budget monitoring report, petty cash report and bank reconciliations were circulated.

RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.

18/17/011 To receive reports from Committees and consider the Recommendations

1. Allotments Committee

The Allotment Committee Minutes of the 1st May were noted and the recommendation contained within were approved. An estimate is to be sought for Allotment drainage.

2. Planning Committee

There was no report.

3. Finance and Strategic Planning Committee

There was no report.

4. Lengthsman Committee

The Lengthsman Committee Minutes of the 17th April were noted and the recommendation contained within were approved.

18/17/012 To receive reports from Working Groups – for information only

1. Planning Working Group (excluding planning applications) -

There was no report

2. *Community Involvement Working Group*

The Community Involvement Working Group is waiting for a decision on the grant application.

4. *Newsletter Working Group*

The item was discussed earlier. Advert fees are to be chased and an invoicing system used in future with the option to pay for a full year. The Newsletter Working Group will consist of Councillors Adam Dack, Roger Frost, Russell Hawkes and Pam Vincent.

5. *Finance working group*

The Group has no met.

6. *Strategic Planning working group*

The Group has no met.

18/17/013 Matters identified for future consideration

There were no matters identified.

18/17/014 It was agreed that the next meeting of the Parish Council will be held on Tuesday 19th June 2018 to immediately follow the Planning Committee at 7:30pm and be followed by a Lengthsman Committee.